

Vocational Training Council

Application Form for Library Borrower's Ticket (Graduate)

- For **renewal**, please quote previous ticket number : _____
- Report **Lost**

Part I

Name Mr. / Ms * _____ 中文姓名 _____

Graduated _____ / _____ Course Duration _____ First 4 digits of HKID _____

Campus Year Year

Home Address _____

_____ Email address _____

Tel. No.

Office _____ Home _____ Mobile phone / pager _____

DECLARATION

I declare that the information provided herein is true and correct to the best of my knowledge. I agree to abide by all conditions governing the issue of the library ticket and obey all library regulations currently in force.

I understand that the VTC Library System will use the information for the purposes of providing general library service and that it may give specified information to authorized VTC offices.

Date _____ Signature _____

Part II

LIBRARY USE (checklist)

Signature by staff

- | | |
|--|-------|
| <input type="checkbox"/> HKID card | _____ |
| <input type="checkbox"/> Campus copy of bank pay-in slip/annual fee receipt # | _____ |
| <input type="checkbox"/> Applicant's Photograph | _____ |
| <input type="checkbox"/> Original copy of certificate of graduate / final year student report* # | _____ |
| <input type="checkbox"/> Proof of home address, e.g. recent utility bills, bank statement# | _____ |

Part III

The receipt of : - Ref No _____ Date _____

- New / Renewal / Replacement* * Library Borrower's Ticket (Graduate)
- Applicant Name _____
- Ticket Barcode _____
- _____
- Applicant Signature
- Replacement Cost \$50

Library Chop & Signature

* Delete as inappropriate # Library makes copies for retention

Due to content and software license restrictions, the applicants are generally **NOT allowed** to have access to the in-house and commercial electronic databases subscribed by the VTC.